

Money Coach Volunteer Profile: One-on-One Coach

Money Coach Program

SecureFutures' cutting-edge Money Coach program is a hands-on financial coaching program delivered to high school students by volunteer coaches. The Money Coach program provides a deeper understanding of financial concepts and hands-on goal-setting through a lesson plan that focuses on direct volunteer-to-student interaction.

Building on the core concepts in our Money Sense program, Money Coach volunteers engage and encourage participants in small groups and one-on-one as they develop action plans to achieve financial needs and goals. Money Coach is a one-of-a-kind approach and has proven to be a valuable addition to high school programming. Money Coach also provides the opportunity for students to earn a scholarship as they meet program benchmarks.

Volunteer Responsibilities

- Attend training and become familiar with lesson plans.
- Provide SecureFutures with current contact information, preferences and availability by maintaining your Volunteer Profile (available by accessing the Volunteer Login on our website).
- Attend every session, with reasonable exceptions. If you will not be on time, communicate with the Site Partner and Program Manager.
- Communicate planned absences with all stakeholders (Program Manager, Site Partner, other Coaches).
- Communicate with your coaching team prior to each session to prepare and review the lesson plan.
- Meet individually with assigned students for 10 minutes during each session, except session 3.
 - Monitor each student's progress using the **Student Financial Goal Checklist**.
 - Listen, guide and coach students.
 - Help students to address obstacles and mistakes.
- Get to know your students and meet them where they are by building meaningful relationships.
- Communicate with your assigned students a minimum of once outside of the sessions. Use the method of communication that the student prefers.
- **Communicate student progress, via the Student Tracker (Google Sheet), to the Program Manager within 2 business days of the 5th and 8th sessions.**
- Guide students through the program and account enrollment processes, if they have not completed them by the first session.
- Conduct yourself in a professional and appropriate manner at all times.
- Operate in the best interest of the students and hold them accountable.
- Maintain and protect the confidentiality of program participants' confidential information consistent with the terms of the Responsibility & Commitment Pledge.
- Abide by all SecureFutures' policies, especially the Cultural Sensitivity and Anti-Harassment policies.

Expected Commitment

The Money Coach program follows a 4-month schedule. It is offered to sites twice per year. Volunteers are required to commit to one 4-month program. Sessions are held twice a month, for a total of 8 sessions. Each session lasts 90 minutes, for a total of 3 hours per month. The total volunteer commitment is 12 hours of coaching time, plus 5 hours of training, over 4 months.

Preferred Talents and Interests

- Desire to work with teenagers who come from economically disadvantaged families and communities.
- Desire to build meaningful relationships with teenagers.
- Working knowledge of foundational personal finance concepts. (Training will be provided.)
- Basic computer skills.